

Role Title: Rugby Coach (part time – Autumn term)
Location: The Leys School
Responsible to: Head of Rugby

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main purpose of the role

The Rugby Coach will coach during games times:

- Tuesday & Thursday afternoons (14.10 – 16.15)
- Rugby fixtures (home and away) Saturday afternoons
- There may be opportunities for involvement in the school's wider games programme in the Lent and Summer Terms

Duties and Responsibilities

- Assist with the coaching of junior and senior squads through the games and activity programme, working closely with the Head of Rugby
- To use SOCS to take registers, upload team sheets and write match reports.
- When required, use technology and video analysis to enhance pupil's technical and tactical performance.
- To manage pupil learning through effective coaching of Rugby.
- To ensure continuity, progression, and cohesiveness in coaching of all ages and abilities
- To ensure a variety of methods and approaches to match the range of pupil needs and ensure equal opportunities for all pupils.
- To work effectively as a member of the Games Department to improve the quality of coaching, instruction, and learning.
- To set high expectations for all pupils, to deepen their knowledge and understanding as well as maximise their achievement.
- To develop and maintain effective methods of communication with the Director of Sport, other staff, pupils, and parents.
- To teach/coach/lead and manage School Rugby teams as directed by the Head of Rugby.
- To have a thorough, up-to-date knowledge and understanding of Rugby teaching and its coaching.
- To undertake relevant professional development, via the school's inset structure where appropriate
- There may also be opportunities for involvement in the school's wider pastoral programme, if required. (This is separately remunerated)
- To have an input in the strategic development for the school's Rugby programme

- To host opposing school pupils, staff, and parents for fixtures. (Including: meeting and greeting, supervising pupils, officiating, and hosting opposing teams, staff and pupils for post-match teas)
- To liaise effectively with parents / guardians where necessary.
- To promote sport amongst the pupil body and set the highest sporting standards
- To insist upon high levels of behaviour and respect for others in sport

Safeguarding responsibilities

- To have read the School's Child Protection Policy and updates to this policy as required by the School.
- To adhere at all times to the School's Child Protection procedures and to undertake responsibility to safeguard pupils.
- To be aware of and adhere to at all times the School's Staff Behaviour and Code of Conduct and confidentiality.
- A duty to report and discuss any concerns about the safety of children and their wellbeing to the Designated Safeguarding Lead (DSL).
- A duty to report any low-level concerns about colleagues to the Designated Safeguarding Lead (DSL).

To be informed and trained to an appropriate level and to complete mandatory safeguarding training as required by the School.

General Tasks

- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.
- To ensure that a safe / secure environment exists for pupils / staff and customers and meet requirements under the Health & Safety at work Act 1974 and C.O.S.H.H.
- To uphold the provisions of data protection legislation, the School's Data Protection Policy, and other related policies.
- Understand and be mindful of the School Acceptable Use Policy and Staff ICT & Social Media Guidelines.
- To adhere to and maintain School Policies and Procedures and work with regard to the ethics of the School.
- To observe / implement all relevant legislative requirements, maintain and update own knowledge as appropriate for the role.
- To work flexibly as necessary to meet the needs of the role and the School.
- To undertake any other reasonable associated request from the Director Wider Curriculum, Director of Sport, Headmaster/Bursar, or other senior member of SMT as appropriate.
- To refer to and adhere to all Health and Safety procedures and policies as appropriate and other legislative requirements as required, carrying out duties by working in a safe and organised manner.

THE Leys

Signature:

Date:

The list of tasks or duties and responsibilities described above is not exhaustive, and the School is entitled to instruct you, at any time, to carry out additional duties or responsibilities, which fall reasonably within the ambit of the job description, or in accordance with operational requirements.

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Person Specification	Essential	Desirable	Method of Assessment
Qualifications	<ul style="list-style-type: none"> • Ability to coach rugby to a high level • Ability to officiate 15-a-side rugby 	<ul style="list-style-type: none"> • Coaching qualification in rugby • Degree level qualification or equivalent 	<ul style="list-style-type: none"> • Application form, Interview
Experience	<ul style="list-style-type: none"> • Ability to motivate and manage pupils. • Able to demonstrate an interest in children's wellbeing and education. • Able to work in a busy environment and meet deadlines 		<ul style="list-style-type: none"> • Application form, Interview, Professional References
Skills	<ul style="list-style-type: none"> • Effective communication and interpersonal skills for working with pupils, parents, teachers, and other colleagues. • Strong organisational skills • Excellent teaching and coaching skills • Good working knowledge of IT • Suitable to work with children and enjoy doing so • Organised, energetic and self-directed. • Efficient, flexible, and adaptable 	<ul style="list-style-type: none"> • Ability to work on own or as part of a team. • Prioritisation skills • Ambitious for self and others 	<ul style="list-style-type: none"> • Application form, Interview, Professional references
Knowledge	<ul style="list-style-type: none"> • Willing and able to commit themselves actively to support the ethos of the school 		<ul style="list-style-type: none"> • Application form, Interview, Professional references